4.	SPREADSHEET
	DADDY

Moving Inventory Template

Designed by Spreadsheet Daddy

[Company Name]

Prepared by	Date Prepared	Reviewed by	Date reviewed	Notes						

		Item	Details			Packing & Handling		Location Tracking		Transport & Inventory Management				Optional Sections				
Item Code	Item Name	Category	Quantity	Condition	Dimensions	Box Number	Fragility	Special Instructions	Current Location	Destination Location	Transport Method	Responsible Person	Status	Estimated Value	Date Packed	Checked Deliv	Off Upon	Notes
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